



<b>CC1750: Campus and Community Planning – Public Consultation and Stakeholder Engagement</b>		
<b>University of British Columbia RECORDS SCHEDULE</b>		<b>Schedule Number:</b> CC1750
<b>Primary Title:</b>  Public Consultation		<b>Office of Primary Responsibility (OPR):</b> UBCV: Campus and Community Planning UBCO: Campus Planning
Records include public consultation and stakeholder engagements for major projects at the university as required under section 5.3 of the BoG Policy UP12: <i>Land Use Policy</i> . The goal in the process is to solicit feedback for plans affecting the university community. Includes Open House, online, and other feedback mechanisms and issue any amendments for Board of Governor’s review.		
<b>Vital:</b> No		<b>PIB:</b> No
<b>Authority</b> BoG Policy UP12: Land Use Policy		<b>Date Approved:</b> 20220729
<b>Secondary No.</b>	<b>Secondary Title</b>	<b>Retention, Destruction &amp; Disposition</b>
01	<b>Policies and Procedures</b>	EV+5Y, FR  EV=Date superseded or obsolete FR=UA will fully retain records from this series
05	<b>General</b>	CY+5Y, D
10	<b>Public Consultation and Stakeholder Engagement</b> (File by name or project ID)	EV+5Y, SR  SR=UA will selectively retain records documenting public consultation
20	<b>Committees</b>	CY+5Y, SR  SR= UA will selectively retain committee records
45	<b>Issues</b>	CY+5Y, D
60	<b>Reports and Reporting</b>	CY+5Y, SR  SR= UA will selectively retain records from this series



<p><b>Acronym Key.</b> AY = Academic Year; CY=Calendar Year; D=Destroy; EV=Event; FY=Fiscal Year; FR=Full Retention by University Archives unless otherwise noted; OPR=Office or Department responsible for <i>source of truth</i> records; SO=When superseded or obsolete; SR=Selective Retention by University Archives; Y=Year</p>		